

4.9.3. Logistics registration survey

Once the participants have been confirmed, the APC systems and information coordinator creates a standard [Logistics Registration Survey](#) that is shared with all participants.

The Logistics Registration Survey can be shared directly by the Ops core team or by the convening point of contact or by all the members of the convening coordination team when more programmes/team are involved.

All APC-wide convenings, or programme-led and co-led, must have a logistics registration survey, and all participants need to register to receive the necessary logistics support. APC has its standard logistics registration survey in English, French and Spanish that can be created in other languages if required.

One of the main objectives of the APC logistics registration survey is for participants to be informed about and agree on information on travel and health insurance, responsibility for own and other participants' health conditions, sharing of personal needs, acceptance of APC's code of conduct and principles of participation, and information and acceptance of Signal travel buddy group.

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